



VAKIL LABS

Legal Clarity Starts Here.

CORPORATE LEGAL & COMPLIANCE · MANAGED SERVICE

Your End-to-End Corporate Legal & Compliance Desk

One accountable relationship for everything legal, statutory and compliance.

Explore Services →

Tell Us What You Need →

9

Solution Pillars

20

Capabilities

1

Accountable Partner

THE PROBLEM

One Company. Too Many Advisors.

TODAY

Lawyer

HR Advisor

Chartered Accountant

Company Secretary

Tax Consultant

POSH Consultant

ISO Auditor

External Counsel



WITH VAKIL LABS



One accountable relationship.

START HERE

What Do You Need?

Pick a starting point. We map everything connected to it.

Contracts

Draft · Review · Negotiate



Employment

Hiring to exit



Labour Compliance

Registers · Returns · Inspections



GST & Tax

Filing to appeal



Privacy & Data

DPDP readiness



Disputes & Recovery

Notice to resolution



Expansion

New state, new office



ISO & Assurance

Certification road



Ongoing Legal Desk

Your retained team



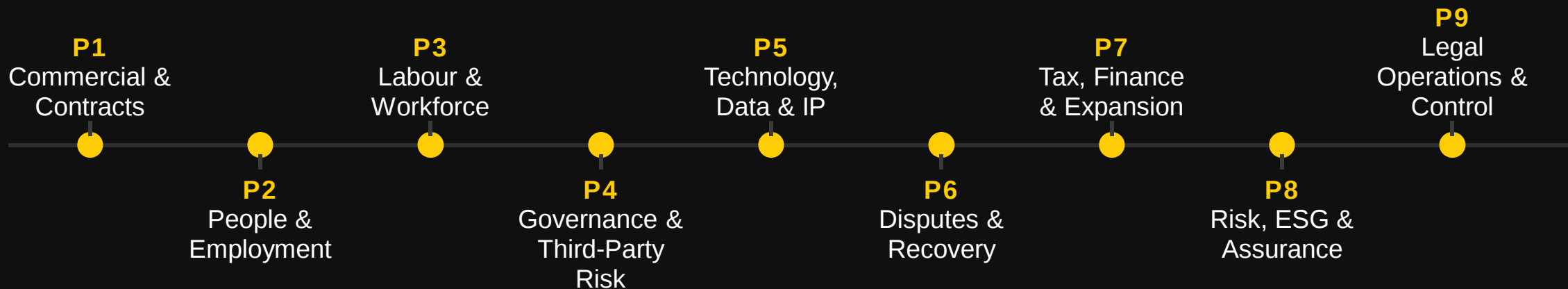
MENU · Pick a starting point

[Discuss This Requirement](#) →

THE VAKIL LABS ECOSYSTEM

Click any pillar to explore →

Nine Pillars. One Relationship.



9

Solution Pillars

20

Capabilities

1

Accountable Partner

WHY THE SERVICES CONNECT

One Requirement Rarely Stays in One Department.

A single contract can trigger obligations across six more functions.



ENGAGEMENT ROUTE — Managed

— Package

— Project

— Specialist

— External

1 Requirement

can trigger

6 connected obligations across your business.

HOW WE SUPPORT YOU

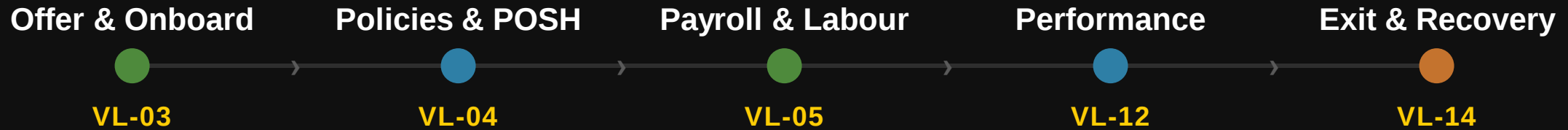
One Capability. Different Ways to Engage.

The requirement determines the route - not the service name.

YOUR REQUIREMENT		ROUTE	WHAT IT MEANS
Recurring	→	MANAGED	Ongoing monthly work inside your plan capacity.
Defined	→	PACKAGE	A defined deliverable at a fixed fee.
Implementation	→	PROJECT	A scoped build with a start and an end.
Complex / Disputed	→	SPECIALIST	Scoped first, then priced.
Third Party	→	EXTERNAL	Government, CA and filing costs at actual.

Hire to Exit, Covered.

One employee lifecycle touches five capabilities.



1 hire

triggers 5 obligations

Managed

covers the recurring work

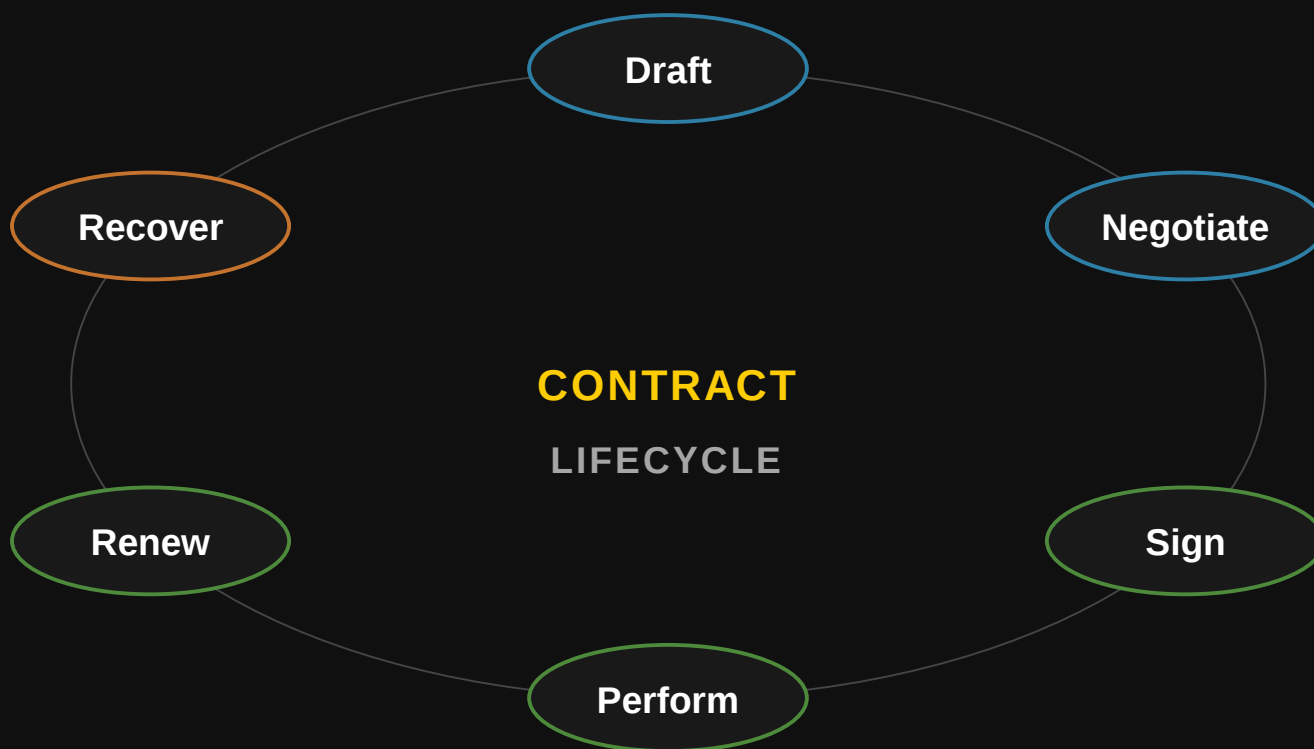
Specialist

only when a dispute starts

You do not manage five advisors. You manage one relationship.

From Draft to Payment.

A contract does not end at signature. Neither do we.



Every clause creates an obligation

Privacy · Tax · IP · Vendor

Renewals are tracked, not remembered

Managed inside your plan

Recovery starts before litigation

Notice → negotiation → court
VL-01 · VL-02 · VL-13

CUSTOMER PATHS

Start Where You Sit.

Five roles. Five entry points. Same accountable team.

I AM A CEO

Governance · Risk · Legal MIS · Contracts



I AM A HR HEAD

Employment · POSH · Labour · Disputes



I AM A CFO

GST & Tax · Banking · Recovery · Governance



I AM A CTO

Tech Contracts · Privacy · Cyber · ISO



**I AM A
PROCUREMENT**

Vendor Risk · Contracts · GST · Compliance



MAP YOUR REQUIREMENT

Four Questions. One Route.

Tell us the shape of the work and the route is obvious.

● Does it repeat every month?

YES →

MANAGED

● Is the deliverable defined?

YES →

PACKAGE

● Is it a build or rollout?

YES →

PROJECT

● Is it disputed or urgent?

YES →

SPECIALIST

ALWAYS SEPARATE

EXTERNAL

Government fees, CA and third-party costs are billed at actual - never bundled.

No requirement is turned away. Only routed.

THE SHIFT

Same Work. A Very Different Operating Model.

The value is not twenty services. It is the connections between them.

TODAY

- × Five to eight separate vendors
- × A different contact for each area
- × Your background explained again
- × Documents scattered across inboxes
- × Ownership unclear when issues cross
- × Support arrives after the problem
- × Spend varies month to month

WITH VAKIL LABS

- ✓ One managed corporate desk
- ✓ One accountable SPOC
- ✓ Business context already held
- ✓ Central repository and registers
- ✓ Clear ownership across every pillar
- ✓ Preventive first, response when needed
- ✓ Known capacity, known commercials

One SPOC · Connected services · Defined SLA · Predictable capacity · Management MIS

VL-01

P1 · COMMERCIAL & CONTRACTS

SERVICE · Commercial Contracts

Sales · Procurement · Legal

Sign Deals Without Signing Away Money, IP or Control.

WHERE WE PLUG INTO THE CONTRACT LIFECYCLE



24-hour risk screen decides the route before any drafting starts.

Every executed contract lands in Legal MIS with owners and renewal dates.

ENGAGEMENT

MANAGED

TURNAROUND

Risk screen 24 hrs · standard contract 2–3 days

YOU COME TO US WHEN

- New customer, vendor, JV or investor deal
- One-sided counterparty draft
- Scope dispute or renewal due

YOU GET

- Contract built from your playbook
- Negotiation position sheet
- Obligations & renewals in Legal MIS

CONNECTED TO

VL-02 Technology Contracts

VL-09 Privacy & DPA

VL-13 Disputes & Recovery

Technology Obligations the Business Can Actually Deliver.

THE FOUR LAYERS THAT DECIDE TECHNOLOGY RISK

- | | | |
|----|------------|---|
| 01 | COMMERCIAL | Licence scope, fees, renewal and termination rights |
| 02 | SERVICE | Uptime, support response, service credits, escalation |
| 03 | DATA | DPA, sub-processors, breach duties, cross-border transfer |
| 04 | EXIT | Data return, migration assistance, source-code escrow |

Uptime promised in the sales call must exist in the contract.

ENGAGEMENT

PACKAGE

TURNAROUND

Standard terms 3–5 days · enterprise set 1–3 weeks

YOU COME TO US WHEN

- Buying or selling SaaS or cloud
- Signing an enterprise customer
- Adding AI tools to your product

YOU GET

- Four-layer contract set
- DPA and security schedule
- Exit and migration terms

CONNECTED TO

[VL-01 Commercial Contracts](#)

[VL-09 Privacy & DPA](#)

[VL-10 IP Protection](#)

Every Employee Decision Documented and Defensible.

EVERY STAGE PRODUCES A DOCUMENT YOU CAN DEFEND

Offer



Onboard



Change



Performance



Exit



Appointment letter, NDA, IP assignment

Policy acknowledgement on file

Salary and role change recorded

PIP, warning, show-cause

Settlement and F&F position

Documented at the moment of the decision - not reconstructed later.

ENGAGEMENT

MANAGED

TURNAROUND

Offer letters 24–48 hrs · full policy set 1–2 weeks

YOU COME TO US WHEN

- Hiring or restructuring
- Salary or role change
- Misconduct or contested exit

YOU GET

- Offer, appointment, NDA & IP set
- PIP and show-cause letters
- Settlement and F&F position

CONNECTED TO

VL-04 POSH Framework

VL-05 Labour Compliance

VL-14 Employee Recovery

VL-04

P2 · PEOPLE & EMPLOYMENT

SERVICE · POSH Framework

HR · Internal Committee

A POSH Framework That Survives Scrutiny.

FROM PREVENTION TO A DEFENSIBLE ENQUIRY

10+

employees makes an Internal Committee mandatory

Constitute IC

01

Train

02

Receive

03

Enquire

04

Annual Return

05

Prevention on record. Enquiry defensible. Annual filing done.

ENGAGEMENT

PACKAGE

TURNAROUND

Framework 1–2 weeks · live enquiry scoped separately

YOU COME TO US WHEN

- Ten or more employees, or a new office
- An IC member exits
- A complaint or audit request arrives

YOU GET

- IC constitution and mandate
- Enquiry procedure and evidence pack
- Annual report and training record

CONNECTED TO

VL-03 Employment

VL-11 Investigations

VL-12 Policy Framework

VL-05

P3 · LABOUR & WORKFORCE

SERVICE · Labour Compliance

HR · Payroll · Finance

Audit-Ready on PF, ESI, PT and Every Register.

YOUR STATUTORY YEAR

	J	F	M	A	M	J	J	A	S	O	N	D
PF												
ESI												
PT												
Returns												

Monthly cycle · Gold = annual filing

ENGAGEMENT

MANAGED

TURNAROUND

Applicability review 1–2 weeks · monthly cycle ongoing

YOU COME TO US WHEN

- New entity, branch or state
- Headcount crosses a threshold
- Inspection, notice or client audit

YOU GET

- Applicability matrix & calendar
- Registration certificates
- Filing tracker & gap report

CONNECTED TO

VL-06 Contract Workforce

VL-03 Employment

VL-19 Legal MIS

VL-06

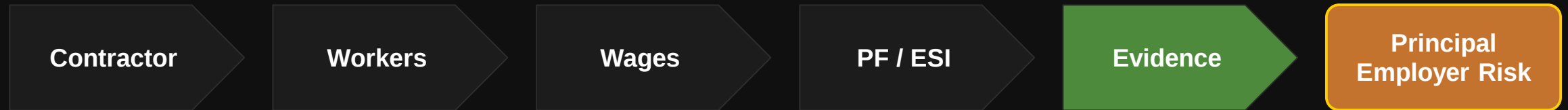
P3 · LABOUR & WORKFORCE

SERVICE · Contract Workforce

HR · Operations · Procurement

Your Contractor's Risk, Controlled Upfront.

HOW THE LIABILITY REACHES YOU



Unverified contractor compliance becomes your liability. Verification is the control.

ENGAGEMENT

MANAGED

TURNAROUND

Agreement 3–5 days · verification monthly

YOU COME TO US WHEN

- Engaging manpower contractors
- CLRA thresholds crossed
- Worker claim or inspection

YOU GET

- Contractor agreement set
- Monthly verification tracker
- Liability position note

CONNECTED TO

VL-05 Labour Compliance

VL-07 Vendor Risk

VL-13 Disputes & Recovery

VL-07

P4 · GOVERNANCE & THIRD-PARTY RISK

SERVICE · Vendor Risk

Procurement · Compliance

Know the Third Party Before Their Risk Is Yours.

VENDOR RISK FUNNEL



Every vendor is risk-tiered on entry and re-checked on renewal.

ENGAGEMENT

MANAGED

TURNAROUND

Vendor review 24–72 hrs · framework 2–3 weeks

YOU COME TO US WHEN

- New vendor or empanelment
- Vendor handles your data or people
- Renewal, default or incident

YOU GET

- Vendor onboarding pack
- Risk-tiered contract set
- Vendor register & review calendar

CONNECTED TO

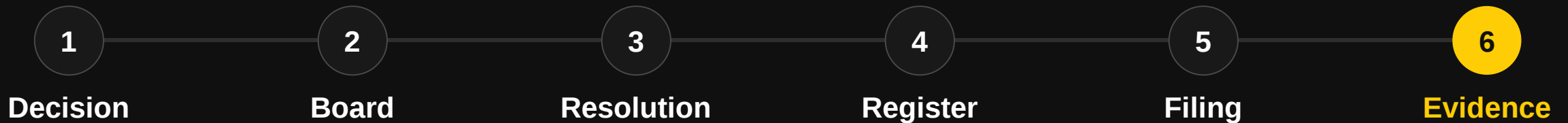
VL-01 Commercial Contracts

VL-09 Privacy & DPA

VL-18 ISO / Assurance

Decisions That Are Provable, Not Just Agreed.

THE EVIDENCE TRAIL



Every board decision ends as a document you can produce on demand.

ENGAGEMENT

MANAGED

TURNAROUND

Routine resolution 24–48 hrs · meeting cycle per calendar

YOU COME TO US WHEN

- Board or shareholder meeting
- Director or capital change
- ROC filing, bank or tender resolution

YOU GET

- Meeting document set
- Signed resolutions & registers
- Delegation of authority matrix

CONNECTED TO

VL-16 Banking & Finance

VL-15 Registrations & Expansion

VL-19 Legal MIS

VL-09

P5 · TECHNOLOGY, DATA & IP

SERVICE · Privacy & Data

IT · Security · Legal

Prove You Can Be Trusted With Personal Data.

THE LIFE OF ONE PERSONAL DATA RECORD



A breach question becomes answerable when the flow is documented.

ENGAGEMENT

PACKAGE

TURNAROUND

Notices and DPA within 1 week · DPDP programme by scope

YOU COME TO US WHEN

- An enterprise customer demands a DPA
- New product, app or AI adoption
- A breach or vendor data access

YOU GET

- Records of processing & notices
- DPA templates and consent artefacts
- Breach playbook and AI-use policy

CONNECTED TO

VL-02 Technology Contracts

VL-07 Vendor Risk

VL-18 ISO 27001 / 27701

VL-10

P5 · TECHNOLOGY, DATA & IP

SERVICE · IP Protection

Product · R&D · Legal

Own What Your Company Builds - In Writing.

THE IP PROTECTION ECOSYSTEM

Trademarks

Search & filing

Copyright

Content & code

Trade secrets

Access controls

YOUR IP

Assignments

Employees & contractors

Contracts

Licence & work-for-hire

Enforcement

Notice & takedown

Registration alone is not ownership - assignment and contracts complete it.

ENGAGEMENT

PACKAGE

TURNAROUND

Filing coordination 3–5 days · registry fees external

YOU COME TO US WHEN

- New brand or product launch
- Contractors are creating IP
- Funding diligence or infringement

YOU GET

- IP register and filing tracker
- Assignment and NDA set
- Infringement notice support

CONNECTED TO

VL-02 Technology Contracts

VL-03 Employment

VL-13 Disputes & Recovery

VL-11

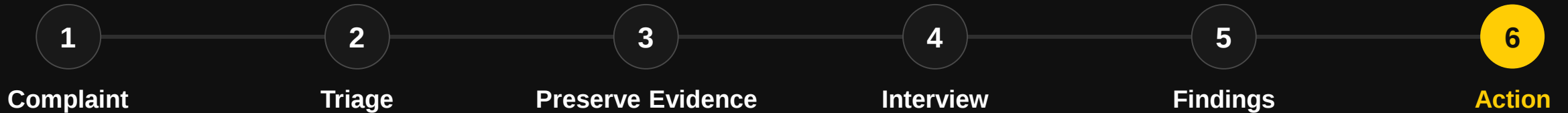
P4 · GOVERNANCE & THIRD-PARTY RISK

SERVICE · Investigations

HR · Internal Audit · Management

Handle Complaints Through a Process That Holds Up.

THE ENQUIRY SEQUENCE · ORDER MATTERS



Evidence preserved before interviews - that order is what survives review.

ENGAGEMENT

PROJECT

TURNAROUND

Framework 2–3 weeks · investigation scoped per matter

YOU COME TO US WHEN

- A whistleblower complaint arrives
- Suspected fraud or conflict
- Repeat HR issues or audit finding

YOU GET

- Policy, channel and case register
- Investigation plan & interview records
- Findings report with recommendation

CONNECTED TO

VL-04 POSH Framework

VL-12 Policy Framework

VL-13 Disputes & Recovery

VL-12

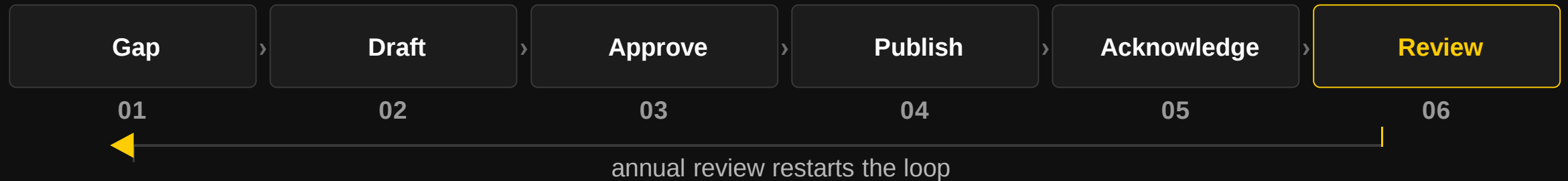
P4 · GOVERNANCE & THIRD-PARTY RISK

SERVICE · Policy Framework

HR · Compliance · Dept Heads

One Policy Library - Owned, Versioned, Followed.

THE POLICY LOOP · IT NEVER ENDS AT PUBLISH



A policy nobody acknowledged is not a control.

ENGAGEMENT

MANAGED

TURNAROUND

Single policy 3–5 days · full library 3–6 weeks

YOU COME TO US WHEN

- Audit or customer requirement
- A new law or an incident gap
- Scaling headcount or a new entity

YOU GET

- Policy library with version control
- Owner matrix and approval records
- Acknowledgement register & calendar

CONNECTED TO

VL-04 POSH Framework

VL-11 Investigations

VL-19 Legal MIS

VL-13

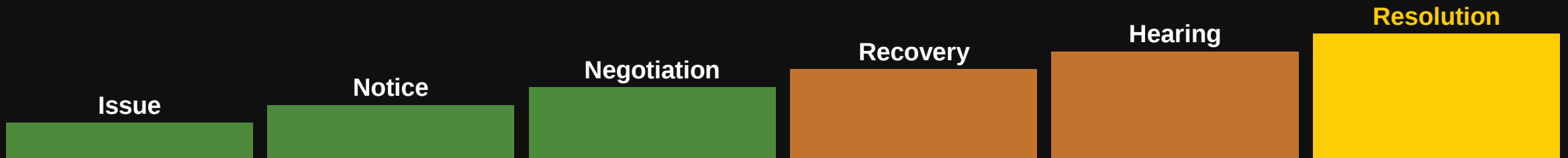
P6 · DISPUTES & RECOVERY

SERVICE · Disputes & Recovery

Finance · Legal · Management

Escalate Only When It Pays - and Stay in Control.

THE ESCALATION STAIRCASE · COST RISES AT EVERY STEP



Most matters end before the staircase runs out - that is the point.

ENGAGEMENT

SPECIALIST

TURNAROUND

Demand notice 24–72 hrs · court and counsel costs external

YOU COME TO US WHEN

- An invoice goes unpaid
- Contract breach or vendor dispute
- A statutory notice or summons lands

YOU GET

- Notice with proof of service
- Matter strategy and cost estimate
- Litigation register with next dates

CONNECTED TO

VL-01 Commercial Contracts

VL-14 Employee Recovery

VL-19 Legal MIS

VL-14

P2 · PEOPLE & EMPLOYMENT

SERVICE · Employee Recovery

HR · IT · Finance

Close the File When an Employee Walks Off With Your Assets.

THE ESCALATION CLOCK · EACH STEP BUILDS THE NEXT

24–48 hrs

to the first notice, once the facts are confirmed

Confirm facts

01

First notice

02

Data & device demand

03

Settlement or recovery

04

Police / cyber cell

05

Each step builds the record the next step depends on.

ENGAGEMENT

MANAGED

TURNAROUND

First notice 24–48 hrs · full sequence 2–4 weeks

YOU COME TO US WHEN

- A laptop, device or data not returned
- Notice period left unserved
- Suspected data or client-list theft

YOU GET

- Notice with proof of service
- Data and device recovery demand
- Settlement or escalation position

CONNECTED TO

VL-03 Employment

VL-09 Privacy & Data

VL-13 Disputes & Recovery

VL-15

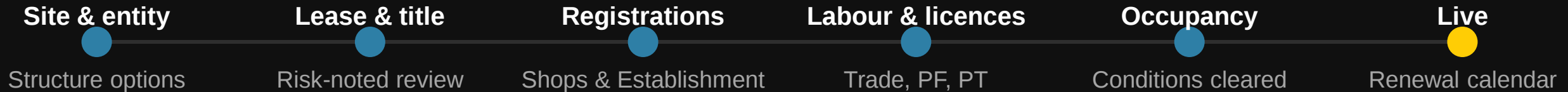
P7 · TAX, FINANCE & EXPANSION

SERVICE · Expansion

Finance · Operations · HR

Open the Next Office Without Inheriting Problems.

THE LOCATION LAUNCH JOURNEY



One checklist per location - so the second office is faster than the first.

ENGAGEMENT

PACKAGE

TURNAROUND

Lease review 3–5 days · registrations per authority

YOU COME TO US WHEN

- New office, plant or warehouse
- Entry into a new state or country
- Lease renewal or subsidiary setup

YOU GET

- Expansion checklist per location
- Reviewed lease with risk notes
- Registration and renewal calendar

CONNECTED TO

VL-05 Labour Compliance

VL-08 Governance

VL-16 Banking & Finance

VL-16

P7 · TAX, FINANCE & EXPANSION

SERVICE · Banking & Finance

Finance · Treasury · Secretarial

Keep Paperwork From Blocking the Business.

FROM BOARD DECISION TO CLEARED FILE



Internal steps in green. Bank and regulator timelines are theirs, not ours - we track them.

CA and CS professional fees sit on the EXTERNAL route, billed at actuals.

ENGAGEMENT

MANAGED

TURNAROUND

Resolutions 24–48 hrs · facility review 3–7 days

YOU COME TO US WHEN

- New account or signatory change
- A loan, facility or investor round
- Foreign remittance or RBI query

YOU GET

- Resolution and mandate set
- KYC pack and reviewed facility docs
- Filing status and coordination log

CONNECTED TO

VL-08 Governance**VL-15 Expansion****VL-20 Tax & GST**

VL-17

P8 · RISK, ESG & ASSURANCE

SERVICE · ESG & EHS

EHS · Operations · Sustainability

Answer ESG and Safety Questions Before They Are Asked.

RISK → CONTROL → EVIDENCE → REPORT

RISK

Hazards, CSR triggers,
ESG exposure



CONTROL

Policy, committee, safety
measures



EVIDENCE

Records, calendars,
incident logs



REPORT

Board pack and customer
response

Evidence is what turns a claim into an answer.

ENGAGEMENT

PACKAGE

TURNAROUND

CSR documentation 1–2 weeks · programmes by scope

YOU COME TO US WHEN

- CSR applicability is triggered
- An investor ESG questionnaire arrives
- A site incident or board risk review

YOU GET

- CSR documentation set
- ESG response pack
- Risk register with owners

CONNECTED TO

VL-08 Governance

VL-15 Premises & Expansion

VL-18 ISO 14001 / 45001

VL-18

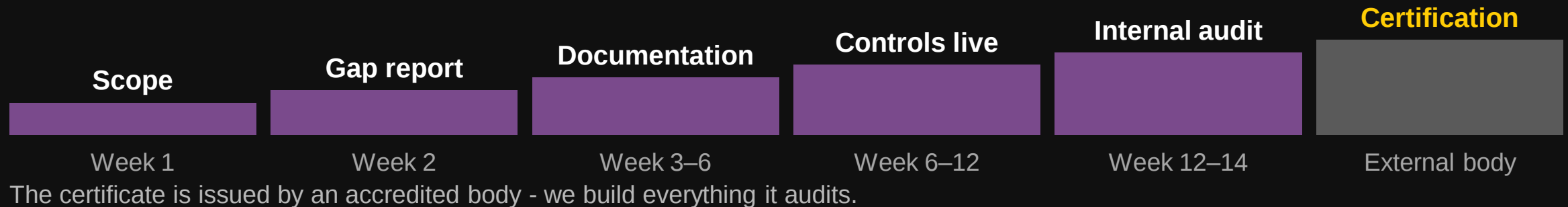
P8 · RISK, ESG & ASSURANCE

SERVICE · ISO & Assurance

Quality · IT Security · Operations

Certification as a By-Product of How You Operate.

THE MATURITY ROAD · ISO 27001 · 9001 · 14001 · 45001 · SOC 2



ENGAGEMENT

PROJECT

TURNAROUND

Gap assessment 1–2 weeks · implementation 8–16 weeks

YOU COME TO US WHEN

- A tender demands certification
- An enterprise deal is blocked
- Surveillance audit is due

YOU GET

- Scope statement and gap report
- Manual, procedures, evidence pack
- Internal audit and readiness report

CONNECTED TO

VL-09 Privacy & Cyber

VL-12 Policy Framework

VL-17 Risk & EHS

VL-19

P9 · LEGAL OPERATIONS & CONTROL

SERVICE · Legal Operations

Management · Legal · Finance

Give Management a Live View of Every Obligation.

THE CONTROL TOWER · WHAT MANAGEMENT SEES

CONTRACTS

Live register · owners · renewal dates

MATTERS

Litigation register · next hearing dates

COMPLIANCE

Calendar · filing status · gaps

VENDORS

Risk tier · review due

POLICIES

Version · owner · acknowledgements

CAPACITY

Hours used · hours remaining

One monthly dashboard your board can read without a briefing.

ENGAGEMENT

MANAGED

TURNAROUND

Registers live 2–3 weeks · monthly MIS thereafter

YOU COME TO US WHEN

- The board asks for status
- An audit or diligence starts
- A renewal or filing was missed

YOU GET

- Live registers and calendar
- Contract repository
- Monthly MIS dashboard

CONNECTED TO

Included in Growth and above

VL-12 Policy Framework

VL-13 Disputes & Recovery

VL-20

P7 · TAX, FINANCE & EXPANSION

SERVICE · Tax & GST

Finance · Accounts · Tax

Routine Until It Isn't. Then Still Handled.

THE TAX HIGHWAY · COLOURED BY ENGAGEMENT ROUTE



Government and CA fees stay on the EXTERNAL route, billed at actuals.

ENGAGEMENT

MANAGED

TURNAROUND

Filings on statutory dates · notice replies 3–7 days

YOU COME TO US WHEN

- Monthly filings or a new registration
- An ITC mismatch or vendor GST gap
- A notice, scrutiny or demand

YOU GET

- Filing calendar and status log
- Reconciliation and ITC report
- Notice replies and appeal papers

CONNECTED TO

VL-01 Contracts (tax clauses)

VL-07 Vendor Compliance

VL-16 Banking & Finance

RETAINER PLANS

Choose Your Level of Ongoing Support.

Monthly capacity, priority access and recurring cover.

STARTER

₹14,999

per month

9 hrs / month

Startups & small firms

- Standard contracts
- Routine HR letters
- Basic policies

RECOMMENDED

GROWTH

₹29,999

per month

18 hrs / month

Scaling SMEs

- Contract support
- HR legal & POSH
- Compliance calendar

CORPORATE

₹49,999

per month

35 hrs / month

Your legal office

- Commercial contracts
- Employment & labour
- Litigation coordination

ENTERPRISE

₹79,999+

per month

55+ hrs or custom

Multi-entity groups

- Dedicated SPOC & SLA
- Multi-entity desk
- Executive MIS

Annual prepaid gives about two months' benefit.

[Compare Full Coverage](#) →

PLAN COVERAGE

Which Capabilities Sit Inside Each Plan.

Same twenty capabilities. What changes is how much of the desk you buy.

STARTER

8 hrs / month

Core cover

- VL-01** Contracts
- VL-03** Employment
- VL-12** Policies
- VL-13** Notices

GROWTH

18 hrs / month

Starter, plus

- VL-04** POSH
- VL-05** Labour
- VL-07** Vendor Risk
- VL-19** Legal Ops

CORPORATE

35 hrs / month

Growth, plus

- VL-02** Tech Contracts
- VL-06** Workforce
- VL-08** Governance
- VL-10** IP Rights
- VL-16** Banking
- VL-20** Tax & GST

ENTERPRISE

55+ hrs / custom

Corporate, plus

- VL-09** Privacy
- VL-14** Recovery
- SPOC** Named desk
- MIS** Exec reporting
- GRP** Multi-entity

Package and project work - VL-11, VL-15, VL-17, VL-18 - is scoped and quoted separately.

TRANSPARENT COMMERCIALS

Our Fee. And What Sits Outside It.

Two lines on your invoice. Nothing hidden between them.

VAKIL LABS FEE

One monthly figure

- Advisory across all nine pillars
- Drafting, review and negotiation
- Policies, registers and calendars
- Investigations and enquiry support
- Repository and management MIS
- Coordination of external professionals

Inside your plan capacity or agreed scope.

EXTERNAL COSTS

Billed at actuals

- Government, ROC and registry fees
- Stamp duty and franking
- Court fees and filing charges
- Advocate and senior counsel
- CA, CS and auditor fees
- Certification body and VAPT costs

Estimated and approved by you in advance.

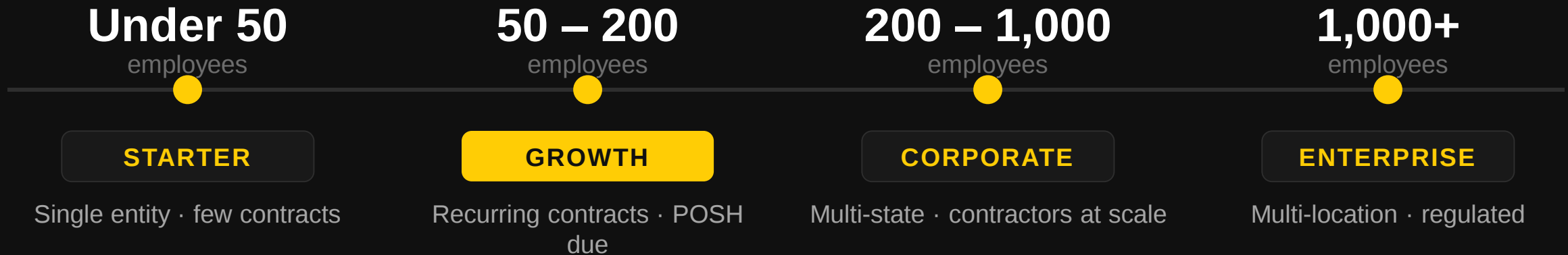
Never marked up silently. Taxes additional as applicable.

Full scope boundaries →

IDEAL CLIENT PROFILE

Find Your Size. Find Your Plan.

Company profile maps directly to a retainer level.



A RETAINER FITS WHEN

- Support is recurring and connected
- One partner replaces several vendors
- Management wants visible status

A PACKAGE OR PROJECT FITS WHEN

- You need one document or filing
- The requirement has a clear finish
- Court representation is required

NEXT STEP

Start With One Requirement.

We Will Map Everything Connected to It.

ONGOING SUPPORT

Explore Retainers



SPECIFIC REQUIREMENT

Request a Scope



COMPLEX / URGENT

Speak to Vakil Labs



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support@vakillabs.com

One accountable relationship for everything legal, statutory and compliance - across India and the UAE.

Service Index & Route Map

Twenty capabilities, the typical engagement route, and where each page sits.

VL	CAPABILITY	ROUTE
VL-01	Commercial Contracts	MGD
VL-02	Technology Contracts	PKG
VL-03	Employment	MGD
VL-04	POSH Framework	PKG
VL-05	Labour Compliance	MGD
VL-06	Contract Workforce	MGD
VL-07	Vendor Risk	MGD
VL-08	Governance	MGD
VL-09	Privacy & Data	PKG
VL-10	IP Protection	PKG

VL	CAPABILITY	ROUTE
VL-11	Investigations	PRJ
VL-12	Policy Framework	MGD
VL-13	Disputes & Recovery	SPL
VL-14	Employee Recovery	MGD
VL-15	Expansion	PKG
VL-16	Banking & Finance	MGD
VL-17	ESG & EHS	PKG
VL-18	ISO & Assurance	PRJ
VL-19	Legal Operations	MGD
VL-20	Tax & GST	MGD

Only **MANAGED** work is purchased through a retainer. Package, Project and Specialist work is quoted separately.

Full Plan Comparison

What each retainer level actually covers.

	STARTER	GROWTH	CORPORATE	ENTERPRISE
Monthly fee	₹14,999	₹29,999	₹49,999	₹79,999+
Annual prepaid	₹1,49,999	₹2,99,999	₹4,99,999	₹7,99,999+
Capacity	8 hrs	18 hrs	35 hrs	55+ / custom
Contracts	Standard	Full support	Commercial + tech	Contract desk
HR & people	Routine letters	HR legal + POSH	Employment + labour	Dedicated desk
Labour, vendor	-	Labour + vendor	Vendor risk controls	Multi-entity
Governance	Basic policies	Governance + policy	Full governance	Board-level MIS
Privacy & IP	-	-	IP advisory	Privacy, cyber & AI
Litigation	Routine notices	Notices	Coordination	Coordination
Legal MIS	-	Calendar + registers	Monthly MIS	Executive MIS
SPOC & SLA	Shared	Shared	Named	Dedicated + SLA

Annual prepaid gives about two months' benefit. Project and specialist work is scoped separately.

You Will Never Receive a Surprise Invoice.

What happens as your monthly capacity is consumed - agreed in advance, in writing.

USAGE OF AGREED MONTHLY CAPACITY

WITHIN CAPACITY	APPROACHING	BEYOND - YOUR CALL
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Reported to you every month: hours used, work delivered, what is still pending.

BEFORE THE LIMIT, NOT AFTER IT

- We flag it proactively - you are told before the limit
- We review the rest of the month's expected work with you
- Nothing proceeds beyond capacity without your written approval

THEN YOU CHOOSE ONE OF FOUR

- 1 Buy additional hours at your plan rate, this month only
- 2 Move up a plan if the higher volume is now permanent
- 3 Push lower-priority matters into next month's capacity
- 4 Take the item out of the retainer and quote it separately

Capacity is stated, measured and reported. Nothing is assumed.

Scope Boundaries, Stated Plainly

Three commercial principles, and the work that sits outside any retainer.

Capacity, not volume

A retainer reserves professional capacity - stated hours, measured and reported.

Scoped, then priced

Complex work is scoped before it is priced. No figure is quoted before the work is understood.

Costs passed through clean

Third-party costs are estimated up front, approved by you, and never marked up silently.

SEPARATELY SCOPED, NOT INSIDE A RETAINER

- Unlimited volume of work
- Guaranteed legal outcomes
- Retrospective backlog remediation
- Work outside the agreed scope

DELIVERED ONLY BY OTHERS, BY LAW OR PRACTICE

- Statutory audit and certificate issuance
- Court appearances (we brief and manage counsel)
- Payroll processing and accounting
- Third-party costs absorbed by us

Every one of these is still available - as separately scoped work, or coordinated on your behalf.

Certification is issued only by independent accredited bodies. Taxes additional as applicable.

Panel & Project Engagement

For procurement empanelment and matter-specific work.

MANAGED RETAINER

- Reserves professional capacity
- Continuity, SLA and named SPOC
- Registers and monthly MIS
- Priced as a monthly figure

PANEL / PROJECT

- Reserves scope for one matter
- Defined start and finish
- Scoped, quoted and approved first
- Priced to the matter, not the month

BEST SUITED TO PANEL / PROJECT

Approved vendor onboarding

Matter-specific assignments

Specialist engagements

External counsel coordination

If your procurement team requires empanelment, we complete it as part of onboarding.

Many clients begin on the panel route and move to a retainer once recurring work builds up.

From First Conversation to Ongoing Support.

Eight stages, the same for every client.

01

Discovery

Business, entities, workforce, sites and current workload.



02

Mapping

Applicable pillars and the dependencies between them.



03

Sizing

Volume, complexity, risk and urgency of the work ahead.



04

Recommendation

Retainer, pack or proposal - recommended and explained.

05

Onboarding

SPOC, repository, registers, SLA and escalation set up.



06

Delivery

Matters executed against agreed turnaround times.



07

Reporting

Trackers, calendars and monthly MIS reviewed.



08

Scaling

Capacity increased or specialists activated as you grow.

Stages 6 to 8 repeat every month for the life of the relationship.

A New Location Is a Twelve-Workstream Project.

Everything that must be true before a new site can legally operate.

01

Entity & regulatory setup

02

Lease & title review

03

Shops & Establishment
licence

04

Trade & activity licences

05

Labour registrations

06

GST registration for the
state

07

Employment documentation

08

Contract workforce & CLRA

09

Vendors & contractors

10

Banking & authorised
signatories

11

Occupancy & EHS
conditions

12

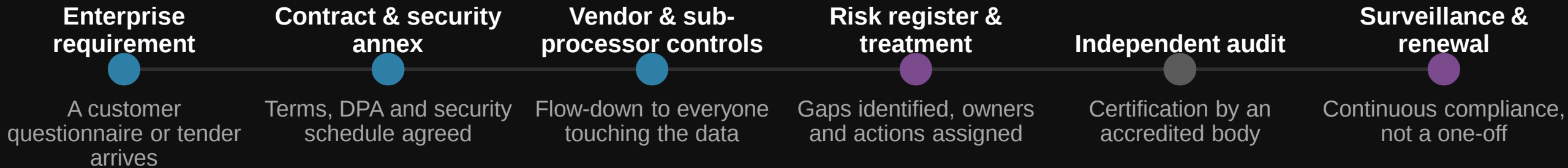
Registers & document
repository

One checklist per location. Nothing discovered after the lease is signed.

Registration fees and stamp duty are statutory costs on the EXTERNAL route.

ISO Is Never an Island.

From an enterprise customer's security questionnaire to a maintained certification.



WHAT MAKES IT PASS

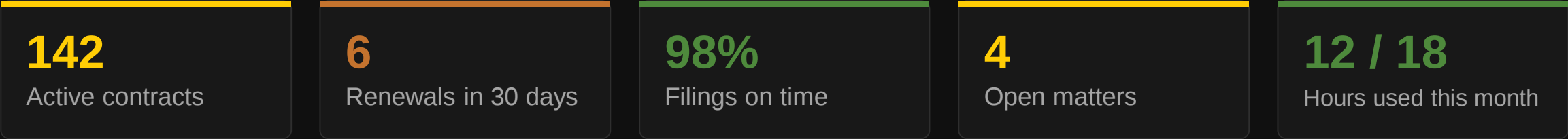
- Contracts and data terms already aligned
- Evidence produced as work happens, not before audit
- Vendor controls documented, not assumed

WHO DOES WHAT

- Vakil Labs scopes, documents and evidences
- You provide access, owners' time and approvals
- An accredited body audits and issues the certificate

Your Legal Work, on One Management Screen

Illustrative format. Sample figures shown to explain the layout, not real client data.



REGISTERS · STATUS AT MONTH END

Contract register	142 live	6 renewals due
Compliance calendar	On track	2 filings this week
Vendor register	38 vendors	4 reviews due
Litigation register	4 matters	next hearing 14 days
Policy register	21 policies	annual review Q3

Board-ready without a briefing. Same format every month.

One Assurance Desk for Every Framework

Scoped, implemented and evidenced by Vakil Labs - certified by independent accredited bodies.

ISO 27001

Information security

ISO 27701

Privacy information

ISO 42001

AI management

SOC 2

Service controls

ISO 9001

Quality management

ISO 14001

Environmental

ISO 45001

Occupational H&S

DPDP readiness

Indian data law

WHAT VAKIL LABS DOES

- Advisory, implementation and readiness
- Documentation, controls and evidence
- Internal audit and audit coordination

WHAT ONLY AN ACCREDITED BODY DOES

- Independent audit of your system
- Certification and attestation issuance
- Surveillance audits and renewal

Certification Is a Programme, Not a Purchase.

Three parties, clearly divided responsibilities.

VAKIL LABS

- Scope and applicability
- Gap assessment report
- Manuals, policies, procedures
- Control implementation support
- Evidence pack and internal audit
- Audit coordination and closure

YOU

- Process and system access
- Process owners' time
- Existing documentation
- Approval of policies
- Evidence at source
- Management review participation

ACCREDITED BODY

- Independent audit
- Non-conformity findings
- Certification or attestation
- Surveillance audits
- Scope confirmation
- Certificate issuance and renewal

Certification bodies, auditors and VAPT providers are engaged at actuals.

Never bundled into a retainer, never marked up.

LOOKING AHEAD

We Look Forward to Working With You.

One accountable relationship for everything legal, statutory and compliance - across four Indian cities and the UAE.

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Let's begin →

Wherever your business grows next, the same desk goes with you.